

# Miss Kansas Scholarship Foundation

PO Box 8611  
Pratt, Kansas 67124

## 2022 Miss Kansas Scholarship Foundation, Inc. Scholarship Rules and Regulations

The Miss Kansas Scholarship Foundation (MKSF), Inc., will award scholarships under the following circumstances:

### 1) SCHOLARSHIP USAGE:

Scholarship funds may be applied to tuition, textbooks, required software and other appropriate mandatory educational expenses. All unusual or questionable items of expense must be referred to the Miss Kansas Scholarship Foundation (MKSF), Inc. with as much information as possible, and far enough in advance, for consideration of approval. Amounts received as scholarship payments are taxable income to the extent that they exceed "Qualified Tuition and Related Expenses." Qualified Tuition and Related Expenses are defined as tuition and fees required for a student's enrollment or attendance at an educational organization, including tuition, fees, books, supplies, and equipment required of all students in the particular course of instruction.

Payments for on-campus room and board will be made directly to the educational institution. All such requests must be accompanied by appropriate documentation from the educational institution evidencing the charges for same. In order to qualify, candidates must maintain at least twelve (12) credit hours as a full-time student, nine (9) credit hours as a part-time student, or nine (9) credit hours as a graduate student. Payments do not cover key fees or deposits. Utilities (electric, gas, cable, phone, etc.) are also not covered.

Payment of all approved expenditures must be made directly to the college, university, or other accredited institution of higher learning as recognized by the US Department of Education upon receipt of a detailed current tuition statement reflecting a balance due to the school, unless extenuating circumstances exist (with the exception of computer or musical equipment expenses outlined in Paragraph 2 below). Payment to any non-domestic institution of higher learning must have a U.S. federal tax identification number. Please note, the amount requested may not exceed the amount due. When requesting an award, it is the student's responsibility to ensure proper planning and time allotment to process the scholarship request in order to meet all deadlines. The Miss Kansas Scholarship Foundation, Inc., suggests allowing a minimum of thirty (30) days to process a scholarship request.

Please note, it is each candidate's obligation to determine whether the scholarship, in whole or part, is includable in gross taxable income, regardless of whether a Form 1099 has been issued by the Miss Kansas Scholarship Foundation, Inc. Candidates are encouraged to consult a tax advisor regarding the taxability of the scholarship payments.

### 2) REQUESTING USAGE:

Requests for scholarships are submitted to the Miss Kansas Scholarship Foundation, Inc. (MKSF) for review and approval. Requests must be submitted in writing to: [mksfscholarships@gmail.com](mailto:mksfscholarships@gmail.com)

Scholarships are processed upon written receipt of an invoice from Colleges and Lending Institutions OR from the candidate for other educational expenses. Once approved, requests are forwarded to the South Central Community Foundation (SCCF) for payment.

Requests for computer or musical equipment will only be considered if the college or school states in writing that it is a mandatory requirement in order for the candidate to complete the coursework. The

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candidate may be reimbursed for this expense, provided the candidate submits either a letter from the school stating the mandatory requirements or a list of course requirements. However, there is a Two Thousand (\$2,000.00) Dollar cap on musical and computer equipment, and this type of expense will only be reimbursed once. Computer software may also be considered a reimbursable expense. The original bill of sale must be submitted, as well as the original credit card receipt or a copy of the canceled check.

### 3) PRIORITY OF LEVEL IN USAGE:

Candidates must utilize and exhaust all scholarship funds awarded at the local level before requesting funds awarded at the state level. Verification must be submitted in writing from the Local Executive Director that all local scholarship funds have been exhausted.

### 4) STUDENT LOANS:

Scholarships may be utilized to cover outstanding student loan obligations. In all cases, requests must include a current bill (within 30 days) from a bona fide third party lending institution as recognized by the US Department of Education, which must include: (1) a repayment address, (2) student account number and amount due, (3) a copy of the promissory note reflecting that the candidate is the primary responsible payer of the obligation, and (4) an student transcript reflecting completion of the coursework.

### 5) USAGE FOR FUTURE EXPENSES AND FORFEITURES:

The Award Date is the date upon which the scholarship was initially awarded (the "Award Date"). Scholarships may be utilized for current or future educational expenses. Please note, if a candidate forfeits any scholarship funds awarded at the local level, then her scholarship funds awarded at the state level will automatically be forfeited. Any scholarship balance remaining after the Expiration Date will automatically be forfeited. Recipients of Foundation scholarship awards, including Miss Kansas herself, have two (2) years from the date of the award to use their Foundation awards. The sum of any scholarship award which has not been requested and/or utilized on or before the end of the foregoing utilization periods will be forfeited.

Note: Scholarship is contingent upon availability of funds in any given year.

**THE MISS KANSAS SCHOLARSHIP FOUNDATION (MKSF) RESERVES THE RIGHT TO AMEND OR MODIFY THE FOREGOING SCHOLARSHIP RULES AND REGULATIONS AT ANY TIME WITHOUT NOTICE. CONSISTENT WITH THE RULES AND REGULATIONS, THE DECISION OF THE MKSF SHALL BE FINAL AND BINDING.**

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## Miss Kansas Scholarship Rules and Regulations Acknowledgement

I \_\_\_\_\_ (Candidate printed name),

Miss \_\_\_\_\_ (Candidate Title) have read and understand the 2022 Miss Kansas Scholarship Foundation, Inc., Scholarship Rules and Regulations.

\_\_\_\_\_  
(Candidate Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent Signature if candidate is under 18 years of age)

\_\_\_\_\_  
(Date)

### Candidate Contact Information

2022 Local Title: Miss \_\_\_\_\_

Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Permanent Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

Candidate Email Address: \_\_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_